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South Central Workforce Area

Operations Committee Meeting Minutes Wednesday, August 30, 2023 @ 2:00 p.m.

The meeting of the South Central Iowa Local Workforce Development Board Operations Committee was held on August 10, 2023, at 2:00 p.m. via Zoom.

CALL TO ORDER

Committee Chair, Boyd called the meeting to order at 2:00 p.m.

ROLL CALL

Committee Members Present: Zenna Boyd, Mike Cockrum, Jen Erdmann, John Hall, Kelli Hugo Jon Klaus, Jon Nunez, Jennifer Wilson

Committee Members Not Present: Melissa Keen

Guests: Natalie McGee

Board Staff: Teri Bocking – Executive Director, Nicole Krause – Executive Assistant

***CONSENT AGENDA**

Wilson made a motion to approve the consent agenda; approval of 6.27.2023 meeting minutes seconded by Cockrum. Ayes all, motion carried unanimously.

COMMITTEE MEMBER EXPECTATIONS

Discussed committee member expectations.

ONE STOP CERTIFICATION UPDATE

The final evaluations are scheduled for the week of September 11. Executive Director sent information to partners to work on recommendations. There will be a full board meeting after evaluations are completed to vote on the One Stop Certification.

RE-ENTRY PROGRAM

Board staff has been doing research and gathering information on the re-entry program. Committee discussed options for events or workshops to bring in justice involved citizens and employers who are willing to hire justice involved citizens. Discussed waiting until the beginning of next year but to start promoting something soon. Board staff will send an email to see who would like to be involved in a subcommittee for this.

INFRASTRUCTURE FUNDING AGREEMENT

The process of the Infrastructure Funding Agreement will be starting soon. Core partners have had meetings with state staff and will have more information coming soon.

***VICE CHAIR NOMINATIONS**

Jen Erdmann nominated herself and there were no other nominations. Wilson made a motion to cease nominations and select Jen Erdmann as Vice Chair, seconded by Cockrum. Ayes all, motion carried unanimously.

IN-SERVICE DAY 10.9.23

The next In-Service Day is Monday, October 9, 2023. Bocking discussed going over One Stop Certification recommendations during the in-service. Committee agreed to have Ottumwa and Marshalltown offices together. Discussed options for topics and will put together an agenda for the day. Board staff will look into the same building that was used last October, the Mahaska County Conservation/Environmental Learning Center in Oskaloosa and will provide lunch from the board.

ESTABLISH NEXT MEETING

Next meeting is Wednesday, October 18, 2023 at 2:00 p.m. Boyd is not available, Erdmann will cover the meeting.

OTHER BUSINESS

Klaus shared that they are getting ready to start up HiSET classes at JBS and they are relaunching HiSET classes at the 8th precinct next week.

PUBLIC COMMENT

There was none.

***ADJOURNMENT**

Klaus made a motion to adjourn, seconded by Erdmann. Meeting adjourned at 2:47 p.m.