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|  | Local Disability Access Committee  Ottumwa Area  **Physical Accessibility Report** |
| Date: March 22, 2021 | |

# Background:

* The State Workforce Development Board established a Disability Access Committee to lead a Statewide Disability Access Initiative to:
  + 1. Ensure that Iowa’s one-stop delivery system meets all accessibility requirements for individuals with disabilities under the Iowa Civil Rights Act of 1965, as amended; the Americans with Disabilities Act of 1990, as amended; and the Workforce Innovation and Opportunity Act.
    2. Increase accessibility for individuals with disabilities to the programs, services, and activities of Iowa’s one-stop delivery system.
    3. Continuously improve for individuals with disabilities the provision of services within the one-stop delivery system.
    4. Improve opportunities for individuals with disabilities in competitive integrated employment.
  + The Disability Access Committee used the 2010 ADA Checklist for Existing Facilities (available online at www.ADAchecklist.org) to perform a physical accessibility assessment on January – March 2021 of the facility located at:

15260 Truman St.

Ottumwa, IA 52501

* This report contains the barriers identified by the Disability Access Committee during its physical accessibility assessment.
* This report’s findings are organized according to the ADA accessibility priorities identified in the Department of Justice Title III regulations, which are equally applicable to state and local government entities:
  1. Approach & Entrance
  2. Goods & Services
  3. Toilet Rooms
  4. Additional Access

# Approach & Entrance

## An accessible route from site arrival points and an accessible entrance should be provided for everyone.

## There should be at least one route from all site arrival points that does not require the use of stairs.

## Site arrival points include: parking, passenger loading zones, public sidewalks, and public transportation stops.

### Parking.

The Disability Access Committee identified the following barriers in sections 1.2–1.12 of the ADA Checklist for Existing Facilities:

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| --- | --- |
| Barrier A | |
| ADA Checklist Section: | 1.2 |
| Description: | It is difficult to determine total amount of parking spaces without having the lines repainted throughout the parking lots of the facility. |

08/16/2021 – Resolved. Lines have been repainted

# Access to Goods & Services

## The layout of the building should allow people with disabilities to obtain goods and services and to participate in activities without assistance.

### Interior Accessible Route.

The Disability Access Committee identified the following barriers in sections 2.2–2.9 of the ADA Checklist for Existing Facilities:

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| --- | --- |
| Barrier A | |
| ADA Checklist Section: | 2.8 |
| Description: | The wall mounted phone on the east wing of the building sticks out 5 inches. The phone is labeled as an emergency phone, but there is no tone. Phone does not have tty abilities or pictogram of handset with radiating sound waves for volume control. Recommendation is to remove the phone. |

08/16/2021 – Resolved. Phone has been removed.

### Signs.

The Disability Access Committee identified the following barriers in sections 2.38–2.39 of the ADA Checklist for Existing Facilities:

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| --- | --- |
| 1. Barrier A | |
| ADA Checklist Section: | 2.38 |
| Description: | Offices are in need of braille signage. The only braille signs at this time are on the restrooms and fire alarm. IDB suggests braille signs for all partner locations as well as the restroom direction sign. Signs should be posted on the latch side of the doorways. |

08/16/2021 – Working with IDB to identify options

### Sales and Service Counters.

The Disability Access Committee identified the following barriers in sections 2.76–2.80 of the ADA Checklist for Existing Facilities:

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| --- | --- |
| 1. Barrier A | |
| ADA Checklist Section: | 2.76 |
| Description: | The front desk at the south door is 44 inches tall, 8 inches taller than the recommended height. Recommendation would be to either lower the desk or remove the desk. |

08/16/2021 – Maintenance ticket submitted to IHCC on front desk outer shell removal.

# Toilet Rooms

## When toilet rooms are open to the public they should be accessible to people with disabilities.

### Signs at Toilet Rooms.

The Disability Access Committee identified the following barriers in section 3.5 of the ADA Checklist for Existing Facilities:

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| --- | --- |
| 1. Barrier A | |
| ADA Checklist Section: | 3.5 |
| Description: | If restroom doors are being propped open, it is recommended that the braille signs are moved to the wall on the latch side of the door. |

08/16/2021 – Working with IDB to identify signage options

# Additional Access

## Amenities such as drinking fountains and public telephones should be accessible to people with disabilities.

### Public Telephones.

The Disability Access Committee identified the following barriers in sections 4.10–4.19 of the ADA Checklist for Existing Facilities:

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| --- | --- |
| 1. Barrier A | |
| ADA Checklist Section: | 4.10 |
| Description: | The public access telephone mounted on the wall in the east wing does not have a dial tone. It does not have TTY capabilities or the pictogram of a telephone handset with radiating sound waves for volume control. Recommendation is to remove the phone as it is not all inclusively accessible and currently does not work, though listed as use for emergencies. |

08/16/2021 – Resolved. Phone has been removed

# Authors

This report was completed by:

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# Approval by Disability Access Committee

This report was approved by the Disability Access Committee for submission to the Local Workforce Development Board on \_\_\_\_\_\_\_\_\_\_,.

# Adoption by the Local Workforce Development Board

This report was adopted by the Local Workforce Development Board on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,.

# Submission to the State Disability Access Committee

This report was submitted to the State Disability Access Committee on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,.