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## South Central Workforce Area

### Disability Access Committee Meeting Minutes Wednesday, December 7, 2022 @ 10:00 a.m.

The meeting of the South Central Iowa Local Workforce Development Board Disability Access Committee was held on December 7, 2022, at 10:00 a.m. via Zoom.

#### **CALL TO ORDER**

Chair Hugo called the meeting to order at 10:02 a.m.

#### **ROLL CALL**

**Committee Members Present:** Kelli Hugo, Micheal Cockrum, Jennifer Erdmann, Melanie Guilbeaux, Patty Mendoza, Rachel Miller, Bruce Huebener, Melissa Keen, Lisa Washington

**Committee Members Not Present:** Deb Philpot, Rebekah Traver

**Guests:** Jaimee Bullock, Jennifer Wilson, Andrea Edge

**Board Staff:** Krista Tedrow – Executive Director, Nicole Krause – Executive Assistant

#### **\*APPROVAL OF PREVIOUS MEETING MINUTES**

Guilbeaux made a motion to approve the previous meeting minutes, seconded by Cockrum. Ayes all, motion carried unanimously.

#### **\*APPROVAL OF AGENDA**

Erdmann made a motion to approve the agenda, seconded by Guilbeaux. Ayes all, motion carried unanimously.

#### **SERVICE ANIMAL PRESENTATION**

Jaimee Bullock, Equality & Diversity Officer with Iowa Workforce Development gave a presentation on service animals.

#### **CONTINUE ACCOMMODATION CHECKLIST**

The group discussed and finished the checklist and what action items are needed from the checklist. Will be sent out for the board to vote on.

#### **NDEAM EVENT RECAP**

October was National Disability and Employment Awareness Month. Marshalltown held a career expo for high school students and adults. Had approximately 800 individuals that went through the expo. Discussed adding the activity to next South Central Iowa Workforce Area Full Board meeting in January. Ottumwa had an event with Early Childhood Intervention Assistive Technology, Department for the Blind, and Easterseals.

#### **OTHER BUSINESS**

Future topic ideas: diversity, equity, and inclusion, and equal opportunity officer. Send ideas to Kelli Hugo.

#### **PUBLIC COMMENT**

There was none.

#### **\*ADJOURNMENT**

Mendoza made a motion to adjourn, seconded by Cockrum Meeting adjourned at 10:47 a.m.