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Finance Committee Meeting Minutes Tuesday, January 18, 2022 @ 11:45 a.m.

The meeting of the South Central Iowa Local Workforce Development Board Finance Committee was held on January 18, 2022, at 11:45 a.m. via Zoom.

CALL TO ORDER

Chair Westman called the meeting to order at 11:49 a.m.

ROLL CALL

Committee Members Present: Randy Westman, Taren Ferguson, Mirna Sanchez, John Hall

Committee Members Not Present: None

Guests: Ashley Utt – Executive Director, Pathfinders RC&D, Jen Erdmann – Title I Operations Manager, Steve Salasek – Marshall County CEO

Board Staff: Krista Tedrow – Executive Director, Reggie St. Romain – Associate Director, Nicole Krause – Executive Assistant

***CONSENT AGENDA**

Hall made a motion to approve the consent agenda; approval of 12.22.2021 meeting minutes seconded by Sanchez. Ayes all, motion carried unanimously.

AUDIT

Committee discussed TDT CPAs & Advisors can do the audit. Sent a letter to the state requesting to combine Fiscal Year 2021 Audit with Single audit and an extension to complete the audit. Have not received a response back yet.

SERVICE. PROVIDER PARTICIPANT REPORT

Jen Erdmann, Title I Operations Manager gave an update on participants and participant expenditures.

***BUDGET AMENDMENT**

Hall made a motion to recommend the administrative and program budget to the full board for approval, seconded by Sanchez. Ayes all, motion carried unanimously.

***MONTHLY FINANCIAL REPORT**

Hall made a motion to approve the monthly financial report as it was presented, seconded by Ferguson. Ayes all, motion carried unanimously.

OTHER BUSINESS

Ferguson took a new job and will be resigning as a board member but planning to stay as a finance committee member.

PUBLIC COMMENT

There was none.

***ADJOURNMENT**

Ferguson made a motion to adjourn, seconded by Hall. Meeting adjourned at 12:15 p.m.