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South Central Workforce Area

Operations Committee Meeting Minutes Wednesday, October 18, 2023 @ 9:00 a.m.

The meeting of the South Central Iowa Local Workforce Development Board Operations Committee was held on October 18, 2023, at 9:00 a.m. via Zoom.

CALL TO ORDER

Committee Vice Chair, Erdmann called the meeting to order at 9:00 a.m.

ROLL CALL

Committee Members Present: Zenna Boyd, Mike Cockrum, Jen Erdmann, John Hall, Kelli Hugo, Melissa Keen, Jon Klaus, Jennifer Wilson

Committee Members Not Present: Jon Nunez

Guests: None

Board Staff: Teri Bocking – Executive Director, Nicole Krause – Executive Assistant

***CONSENT AGENDA**

Hall made a motion to approve the consent agenda; approval of 8.30.2023 meeting minutes seconded by Cockrum. Ayes all, motion carried unanimously.

ONE STOP CERTIFICATION NEXT STEPS

Reviewed the 2023 One Stop Certification Recommendations Spreadsheet and discussed next steps. Core partners and board staff will continue to work on assigned tasks.

TITLE I LOCAL MONITORING

Board staff have been working the Service Provider to conduct local monitoring of Indian Hills Community College WIOA contracts. The desk review and on-site visit have been completed and board staff are now working on the monitoring report.

RE-ENTRY PROGRAM

There is an Expungement and Employment Barriers Clinic on Thursday, November 30, 2023 at the Ottumwa IowaWORKS center. Participants do have to register in advance for the clinic.

INFRASTRUCTURE FUNDING AGREEMENT

Board staff will be starting the process for the Infrastructure Funding Agreement in November with the first three steps: Identify all comprehensive and affiliated/specialized centers in the local area, identify the partners engaged in or through each center, and identify how each partner provides services/access in each center/in the system. Board staff will be reaching out to Core Partners to set up meetings.

IN-SERVICES

Discussed feedback from the October In-service Day: location worked out well, enjoyed the interactive activities, and Jon Klaus' presentation was great. Started planning for the February In-service Day, Monday, February 19, 2024. The Ottumwa and Marshalltown offices will do separate meetings but will work together on the agenda. Some of the topics/ideas for the agenda were: timelines from all programs of what's upcoming, best practices for each office, employer tour, include chamber of commerce/economic development, have a panel of individuals served and how to improve services, refugee resettlement agency, and Iowa Department of Cultural Affairs.

ESTABLISH NEXT MEETING

Next meeting is Wednesday, December 20, 2023 at 2:00 p.m.

OTHER BUSINESS

There was none.

PUBLIC COMMENT

Boyd mentioned that JBS Ottumwa has expanded and now has JBS Sanitation which added 140-150 jobs. They have been hiring for those positions.

***ADJOURNMENT**

Cockrum made a motion to adjourn, seconded by Klaus. Meeting adjourned at 9:29 a.m.